

Cancellation Policy

Clinic policy requires 24 hours notice for cancellation of any appointment. You can call our office staff to cancel or you can, after hours or on weekends, leave a message in the clinic voice mail system; our voice mail is time-stamped. If cancellation is not received on time, a \$50 "reserved time" fee will be added to your account, payment of which is due on or before your next visit. Additionally, if you fail to show for a scheduled appointment, the same charge applies.

Date: _____ **Client Signature:** _____